



# Woodland Adventure Forest School Harrow

Charity Number 1151381

[www.woodlandadventureforestschooharrow.com](http://www.woodlandadventureforestschooharrow.com)

## Person Specification for the Role of Forest School Manager

The successful candidate must satisfy all of the essential criteria. Short listing will be on the basis of the criteria indicated by the 'Application Form' in the Evidence column.

Requirements	Essential	Desirable	Evidence
GCSE Maths, English minimum C or above	✓		Application form/ certificates
Forest School Level 3 Qualification	<b>FSA L1 or2 essential **</b>	✓	Application form/ certificates
<b>Professional Development Experience</b>			
Teaching Assistant qualification (HLTA standard) <b>and or/</b> experience of leading / instructing groups of children	✓		Application form/ interview
Evidence of commitment to continuous professional development	✓		Application form/ interview
Evidence of a strong interest and ability in delivering outdoor education		✓	Application form/ interview

<b>Knowledge/ Skills</b>			
First Aid Training		✓	Application form
In depth understanding of all aspects of safeguarding	✓		Application form/ interview
Evidence of an ability to lead staff	✓		Application form/ interview
IT/ computing confident	✓		Application form
Skilled in effective time management and efficient working methods	✓		Application form/ interview
Ability to keep detailed records, collect data efficiently and respond to requests for information from trustees and funders		✓	Application form/ interview
<b>Personal Qualities</b>			
Ability to work flexibly and independently	✓		Interview
Commitment to teamwork	✓		Interview/ references
An enthusiasm for personal development	✓		Interview
<b>Interests/ Motivation relevant to the post</b>			
Willingness to work in close partnership with other professionals	✓		Interview
Interest developing the forest school project		✓	Interview
Ability and willingness to develop new approaches in	✓		Interview

response to changing circumstances and demands			
<b>Commitment</b>			
Commitment to Woodland Adventure Forest School and All Saints' Church	✓		Interview
Commitment to working with young people of all ages, backgrounds and abilities including those with social and behavioural difficulties, SEN and SLD	✓		Application form/ interview
Commitment to the Woodland Adventure Equality and Diversity Policy	✓		Interview

\*\* Level 3 Forest Schools Practitioner is the intentional qualification for the post holder. Training will be available for those who are qualified at L2; in the absence of this – proven successful experience leading outdoor education through some other recognised body e.g. Scouts/ Bush craft/ Wood craft Folk

The successful candidate will be required to undergo an enhanced DBS clearance and other relevant employment checks.