

Woodland Adventure Harrow  
with All Saints, Harrow Weald & The John Lyon's Charity & The City Bridge Trust  
Forest School Charity Number 1151381

Health & Safety Risk Assessment

Site: All Saints' Woodland site.	Woodland Adventure Harrow	Ref:	1	Assessor:	Jvboresta
				Date:	14.3.19

Description of Task / Activity / Equipment:	Forest School Activities/Arrivals/Walking throughout the site
Location / Site / Room if in church building	

Method Statement / Safe System of Work (Where appropriate)
<p>Forest School Safety procedures will be adhered to at all time for the following:</p> <ul style="list-style-type: none"> <li>• lighting, tending, cooking &amp; extinguishing fires;</li> <li>• using tools (bill hooks, bow saws, secateurs, loppers, pen knives, potato peelers, saws, hand drills, spades, shovels, forks, rakes, sheath knives, mallets, screwdrivers, axes and chisels)</li> <li>• FS Staff to contact office when arriving/departing site following dynamic risk assessment</li> <li>• Inform accompanying staff about toilets and mention the chain system for flushing</li> <li>• Fire risk procedures if working in church</li> <li>• Access audit to be undertaken if using All Saints' Church</li> <li>•</li> </ul>

Supporting Documents: (Checklist, pupil consent forms, contact details of staff	<p>Please see also RA for:</p> <ul style="list-style-type: none"> <li>• Fire activities;</li> <li>• Collecting natural materials;</li> <li>• Building shelters;</li> <li>• Activities using rope or string;</li> <li>• Tools (bill hooks, bow saws, secateurs, loppers, pen knives, potato peelers, saws, hand drills, spades, shovels, forks, rakes, sheath knives, mallets, screwdrivers, axes and chisels)</li> </ul>
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Hazard(s)	Groups Affected	Severity	Likelihood	Risk Level	Current Control Measures	Additional Control Measures (Where appropriate)	Risk Level (after controls implemented)
Slips, Trips and Falls	Staff Public Students	4	2	8	Pre commencement site inspection carried out Footwear must be sturdy trainers, walking boots or wellingtons appropriate to weather conditions Shoes checked on arrival for suitability Staff to carry mobile phones and check they are charged Staff are Emergency First Aiders Induction briefing/ boundary talk	Emergency first aiders on site	Low
Accidents, illness	Staff Public Students	2	2	4	Staff are emergency first aid qualified and will carry mobile phones /walkie talkies and check phones are charged Induction briefing/ reporting procedures Visitors will bring their own register of allergies and next of kin details for all their party, including all adults.	Emergency first aiders site	Low

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Contact with Animals Bites / Stings	Staff Public Students	3	2	6	Induction briefing/boundary talk  <b>Lead teacher to inform F.S. staff of allergies / medical conditions (pregnancy) prior to visit on booking form (overview)</b>	Emergency first aiders on site	Low
Falling Tree / Branches	Staff Public Students	5	1	5	Site inspection undertaken prior to session.  Woodland Survey carried out annually, by Warden of the site and if necessary, Harrow Council	Emergency first aiders on site	Low
RTC Road traffic Collision	Staff Public Students	5	1	5	Pathways to be used where possible. Roads will be used where no paths are available. Safety talk given before walking to the cemetery whilst foraging  Site signage to be displayed when activities are taking place in the woodland. Staff supervision	Staff to check if cemetery is being used for family gatherings.	Low
Adverse Weather Conditions	Staff Public Students	2	2	4	Site inspection prior to visit / walk round site Staff to carry mobile phones and check charged	Emergency first aiders on site	Low

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clothing	All	2	2	4	Staff may wish to wear protective suitable clothing for extreme weather conditions. Schools responsible for sun cream of their children. Extra layers of clothing to be worn if too cold Water available Hot drinks available	Check weather	
Tree climbing	Staff Public Students	3	2	6	Instructions to group Only use designated trees for climbing that have been made safe. Only allowed to climb when trees are dry.	Emergency first aiders on site	Low
Lost/missing person	Public Students	3	1	3	Children accompanied by either college or school staff member (DBS cleared) at all times staff adult ratio children – age dependant	Adequate supervision	Low
Children alighting from transport	Staff Students Public	5	1	5	Identified drop off point Blackwell Hall car park. Staff to meet and greet on first visit at the car park.	Meet party on first visit to familiarise and introduce the site.	Low

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Access to Forest School sites	Students Public Staff	3	1	3	<b>Mandatory site visits to be carried out for new visitors.</b> Specific site allocated Hazel class area or main site.		Low
Rubbish and dead animals	Staff Students Public	1	1	1	Site inspection undertaken prior to session Remove rubbish/dead animals. Use gloves/picker. Dead animals will be removed from site using a double black bin bag.		Low
Glass and Needles	Staff Students Public	5	1	5	Site inspection undertaken prior to session Remove glass or needles. Gloves / picker to be used		Low
Violence/ aggression	Staff Students Public	5	1	5	<b>School adhere to their own behaviour policies. Teacher from schools/college to control any unwanted behaviour and remove student if necessary.</b>	Staff to carry mobile phones Police contacted if required 121 999	Low
Hapa Zone	All Participants	1	2	2	Modelled activity to ensure safe use of stones., staff to supervise	First aiders on site	Low

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Tarp shelters	all	2	2	4			
Fire lighting see separate RA							
Pine cone bird feeders							
Friendship bracelet's							
Writing on wooden disc.							
123 Where are you							

Assessor Signature	Review Date
jboresta	April 2020